

University of Toronto
Council on Student Services
MINUTES OF MEETING
November 9, 2010

The Council on Student Services met on Tuesday, November 9, 2010 at 5:00 p.m. in Room 313, Koffler Student Services Centre with the following members present:

Members: Adam Awadd, Anita Comella, Barbara McCann, Corey Scott, Daniel Vandervoort, Danielle Sandhu, Desmond Pouyat, Grayce Yuen, Greg West, Jeff Peters, Jim Delaney, Louise Cowin, Lucy Fromowitz, Maria Galvez, Mark Overton, Patricia Vaughan, Robert Spencer

Assessors: Jim Webster, Rita O'Brien, Terry Rubenstein

Recording Secretary: Diana Scattolon

1) Approval of the agenda

Moved: Robert Spencer Seconded: Louise Cowin
Motion carried.

2) Chair's Welcome and Introductions

The chair welcomed members and introductions were made.

3) Orientation to the COSS Process (Terry Rubenstein)

Terry Rubenstein outlined the history of the creation of COSS and highlighted key sections of the COSS constitution and Rules of Order. Members were referred to the COSS Constitution in Section 2 of their Members Binder, Bourinot's Rules of Order, and the COSS Rules of order in Section 3 of their Member's binder.

4) Introductory remarks from Louise Cowin, Warden, Hart House

- Hart House has created a new vision statement.

5) Introductory remarks from Anita Comella, Assistant Dean, Faculty of Physical Education and Health

- The faculty has a new dean, Dean Ira Jacobs.
- A new academic plan is being developed.
- A new organizational structure has been created resulting in better efficiency.
- The faculty continues to establish partnerships across all three campuses.
- Fund-raising is underway for a new gym and facility space.
- The Pan Am games will see the faculty hosting the field hockey events and may bring about some improvement of existing fields.
- The Pan Am Para games will be hosted by the faculty.

6) Introductory remarks from Lucy Fromowitz, Assistant Vice-President, Student Life

- The current organization of Student Life came into being in January 2007 when Lucy became AVP. An organizational chart was distributed. Services were brought together under this restructuring.
- The Academic Success Centre is new. It has the goal of moving from a 1 on 1 teaching method to partner with the large 1st year courses, offering small study groups led by student leaders.
- 3 Goals to accomplish in this COSS cycle:
 - a. discussion and input on current programs
 - b. Input in advance of putting forward new initiatives and budget items
 - c. presentation of budget

7) Discussion of COSS Minute taking process

After some discussion, the members agreed that minutes would include the name of the speaker and a condensed version of comments made.

8) Discussion of remote meeting participation

UTM & UTSC have requested the opportunity to participate in meetings via teleconferencing.

- Jim Delaney expressed that there is a tri-campus mandate to make every effort to make participation possible for all campuses.
- With regards to the constitutionality of teleconferenced meetings:
 - i. It will not always be possible to ascertain who is present at remote sites. As COSS meetings are open to the U of T community and the chair can allow anyone to attend, this is not an issue.
 - ii. Should a meeting need to be held in camera, there may be a need to exclude those at the remote sites.
 - iii. The word “presence” in the constitution will need to be redefined to include the notion of “telepresence”.
- COSS directed Terry Rubenstein to bring forward a remote access policy and motion to the next meeting of COSS.

9) Scheduling of meetings for 2010-11 COSS Cycle

The timing for, and number of meetings needed, was discussed. COSS agreed to the following schedule:

Nov. 23rd—This meeting is tentative, depending on agenda items that may be submitted to chair up to one week in advance.

Dec. 7th—Discussion of Student Life Programs and Services

Jan. 11th— If needed

Jan. 18th – Primary business - presentation by Hart House

Jan. 25- Primary business - presentation by Student Life

Feb. 8th—Primary business - presentation by Faculty of Physical Education & Health

Feb. 15—primary business – Voting on operating plans and 2011-12 COSS chair

10) Other business

Robert Spencer discussed a report on Housing for Families regarding a 5 year plan to rebuild 30 and 35 Charles Street residences. As COSS does not have jurisdiction over capital and infrastructure decisions other tables for discussion were suggested. The member asked that this item be added to the next meeting of COSS for discussion.

11) Adjournment at 6:30 pm.