Applying for OSAP for Student Exchange

You can receive OSAP if you are doing an exchange that will lead to transfer credits at U of T. OSAP will not fund additional costs of going on exchange, but will give you funding for tuition and a standard living allowance for your exchange. Because OSAP funds the actual dates you are on exchange, you might get more or less than you usually receive.

- Go to [http://osap.gov.on.ca](http://osap.gov.on.ca), complete an online application
- Apply using your normal U of T program, do not apply through your host institution
- However, when your provide your income, you’ll need to state the income for your exchange study period, not the normal U of T dates
  - In the “Income Received Before Study Period” – use the actual 16 weeks before the start of your exchange term, not the May-September dates you are presented with. (If your exchange starts earlier than September, only report gross income for the period that you were not in full-time studies)
  - In the “Income Received During Study Period” section, OSAP is going to ask for your income for the standard U of T study dates – use your actual exchange dates
- When declaring the cost of a return trip between your postsecondary school and your permanent address, you should provide the cost of travel between your permanent address and the University of Toronto, not to your host institution
- Submit the application as usual
- NOTE: Your estimate will not be accurate until adjustments have been made to your file; please allow 6-8 weeks for processing

Additional documentation you need to submit:
- Any required documentation listed on the OSAP website after you submit your application
- A completed Exchange Cover Sheet
- Documentation from your host institution about the official academic dates (usually a printout from their website or a copy of relevant pages from their academic calendar showing dates that classes start, exam periods, etc.)
- If you need to provide more information, please attach a letter explaining your circumstances. For example, you should provide a letter if:
  - There is a long break between your terms of study. In this case please provide information about your income during each term, and during the break.
  - You will be doing a self-designed exchange. If you a participating in a self-designed exchange, please give information about your tuition fees and provide a copy of your tuition invoice from your host institution
  - You will be participating in a language course before your exchange for which you will receive a U of T credit

Submit all documentation to:

Attn: <Confidential – Student Exchange Documents>
Enrolment Services
172 St. George St
Toronto, ON M5R 0A3

Contact us by telephone: (416) 978-2190 or by email: [osap.staff@utoronto.ca](mailto:osap.staff@utoronto.ca)