

HART HOUSE: 2019/2020 OPERATING BUDGET



JANUARY 25, 2019 - COSS

2019/2020 Budget Approval Process

Key Budget Approval Dates:

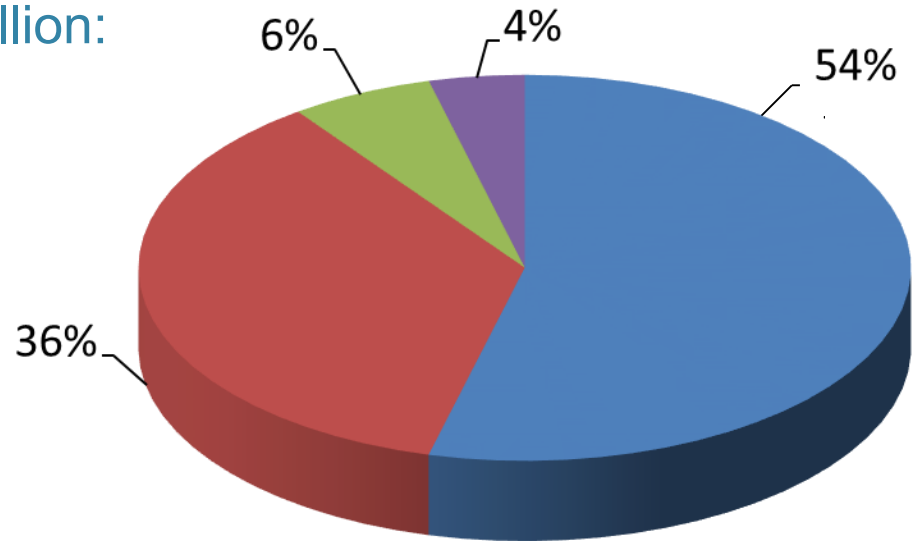
- ✓ • *Tuesday, January 8th:*
Hart House Finance Committee
- ✓ • *Thursday, January 10th:*
Hart House Board of Stewards (BoS)
- *Monday, February 4th:*
Service Ancillaries Review Group (SARG)
- *Friday, February 15th:*
Council on Student Services (COSS)
- *Monday, March 4th:*
University Affairs Board (UAB)



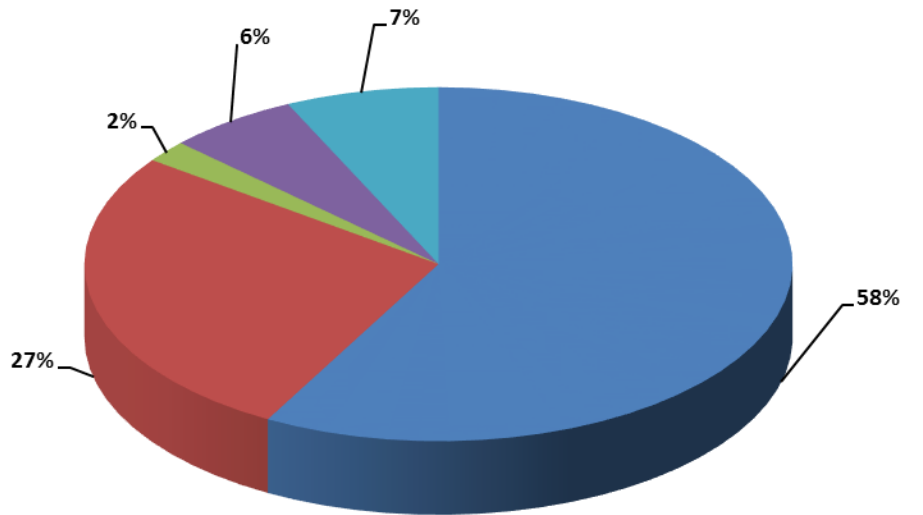
2019/20 Operating Revenue

Operating Revenue is \$19.7 million:

- Student fees - 54%
- Food and General Revenue - 36%
- Membership fees - 6%
- Other (Clubs, Service Charge, Donations) - 4%



2019/20 Operating Expenses & Commitments - \$19.7M



- Salaries, wages, benefits & UofT Overhead - 58%
- Utilities, equipment, maintenance & capital renewal - 27%
- Clubs and Committees Programming - 2%

■ Cost of food sold - 6%

■ General office, software, publicity, theatre production, laundry & other - 7%

**Fixed costs
87%**

- Salary, wage and benefit rates (negotiated by UofT central through collective bargaining)
- UofT Overhead
- Utilities
- Clubs and Committees
- Building maintenance
- Necessary Facility improvements
 - Pool Skylight, Roof and Attic
 - Arbor Room Furniture & Appliances
 - Hart House Farm

Usage of Facilities

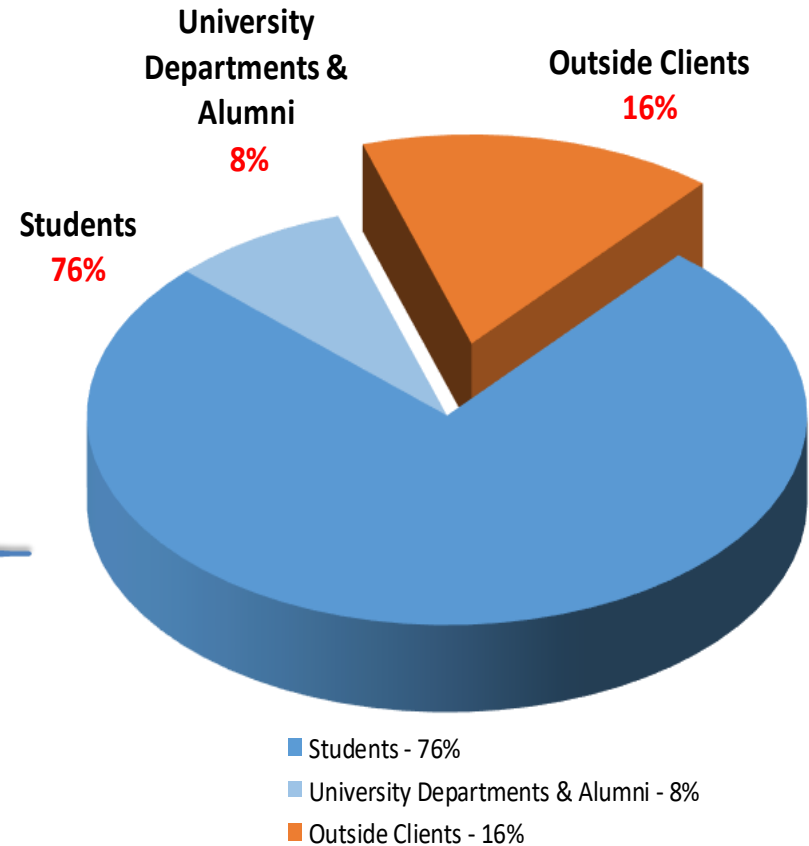
Priority is Students

•Co-curricular programming and activities:

- Leadership training and experiential learning
- Support for Clubs, Standing Committees, and their activities
- Staff led events, lectures, workshops and conferences
- Staff led outreach activities for all three campuses
- Creative classes (e.g. Film, Theatre, Photography)
- Drop-in and Registered Fitness Classes
- Theatre and Justina M. Barnicke student led events and activities

•Access to:

- Free space for events/meetings
- Free audio visual equipment and technical support
- Fully equipped library
- Common spaces
- Event planning services
- Subsidized food for events / meetings
- Daily food service
- Hart House Farm



	2018-19 Budget	2019-20 Budget	% Change 18/19 vs 19/20
Revenue			
Student fees	\$ 10,195,900	\$ 11,270,300	10.5%
Membership fees	1,129,300	1,132,200	0.3%
Food revenue	3,784,600	3,638,400	-3.9%
General revenue	2,494,300	2,305,500	-7.6%
Investment income	264,700	412,700	55.9%
Clubs & Committees' programming	125,000	125,000	0.0%
Donations, grants & amortization	383,500	382,300	-0.3%
Gratuities/Service Charge	590,900	519,200	-12.1%
	\$ 18,968,200	\$ 19,785,600	4.3%
Expenses			
Salaries, wages & benefits	\$ 11,000,900	\$ 11,271,100	2.5%
Cost of Food	1,112,200	1,071,300	-3.7%
Annual Maintenance	798,600	798,600	0.0%
Facility Renewal	90,000		-100.0%
Utilities	1,004,600	1,004,600	0.0%
Insurance	117,900	120,900	2.5%
Depreciation, loss/gain on disposal	733,000	1,105,000	50.8%
Clubs & Committees' programming	468,000	443,000	-5.3%
Theatre production costs	60,000	72,500	20.8%
Sundry expense	164,500	490,100	197.9%
General office	374,800	333,700	-11.0%
Publicity, photography, printing, prizes	173,300	179,800	3.8%
Uniforms & linen laundry	202,100	194,200	-3.9%
Software & data processing	165,300	143,800	-13.0%
Equipment, supplies, equip repair & rentals	741,000	874,400	18.0%
UoT overhead	210,500	224,200	6.5%
	\$ 17,416,700	\$ 18,327,200	5.2%
Operating result before Commitments & Transfers	\$ 1,551,500	\$ 1,458,400	-6.0%
Commitments & Transfers			
Net Spending on Capital Assets	\$ 3,840,400	\$ 1,560,800	-59.4%
Add to (spend from) Reserve		\$ (447,500)	
Add to (spend from) Operating Reserve	\$ 127,900	\$ 81,700	-36.1%
Add to (spend from) Maintenance Reserve	\$ (2,416,800)	\$ 263,400	-110.9%
	\$ 1,551,500	\$ 1,458,400	-6.0%
Total Operating Expenses and Commitments	\$ 18,968,200	\$ 19,785,600	4.3%
Excess of Revenue over Expense and Commitments	\$ -	\$ -	

University of Toronto Index		
Adjusted Fee Base		
Fee per Session (previous year)		\$ 89.40
Less: Removal of temporary fee (2016-2017)	-	-\$ 4.87
Adjusted Fee Base		\$ 84.53
Consumer Price Index		
CPI Index Percent	2% Adjusted Fee	86.22
Adjusted Fee	-	-\$84.53
\$ Amount of CPI based increase		\$ 1.69
Appointed Salary Expenditure Base (previous year budget)		\$ 4,950,300
Average merit/step/ATM increase/decrease for appointed staff	4.0%	\$ 198,012
Indexed salaries		\$ 5,148,312
Average Benefit Cost Rate	24.00%	\$ 1,235,595
Indexed appointed salary expenditure base		\$ 6,383,907
Casual/PT Salary Expenditure Base (previous year budget)		\$ 1,298,400
Average ATB Increase/Decrease for casual/part time staff	2.00%	\$ 25,968
Indexed salaries		\$ 1,324,368
Average Benefit Cost Rate	10.00%	\$ 132,437
Indexed Casual/PT Salary Expenditure Base		\$ 1,456,805
Indexed Salary and Benefits Expenditure Costs		\$ 7,840,712
Subtract the Amount of Net Revenue from Other Sources (previous year)		-\$ 3,607,345
Add the Non-Salary Expenditure Base (previous year)		\$ 6,855,100
Add the Occupancy Cost (previous year) - HH cost in Non-Salary Expenditure		
Reduce the amount by the proportion attributed to UTM and UTSC (current year)		-\$ 174,094
Cost for UTI purposes		\$ 10,914,373
Divided by the difference by the projected weighted FTE enrolment (current year) - 2 sessions		113,376
UTI Indexed Fee - per term		\$ 96.27
Adjusted fee Base	-	\$ 84.53
\$ Amount of UTI Based Increase (over adjusted fee)		\$ 11.74
Combined Fee Increase		
Adjusted Fee	+	\$ 84.53
CPI Based Fee increase	+	\$ 1.69
UTI Based Fee increase	+	\$ 11.74
Indexed Full Time Fee per Term		\$ 97.96

2019/20 Proposed Fees

Campus	Student Fees 2018-2019	% Net Change	\$ Net Change	Student Fees 2019-2020
St. George (full-time)	\$ 89.40	9.57%*	\$ 8.56	\$ 97.96
St. George (part-time)	\$ 17.90	9.57%*	\$ 1.71	\$ 19.61
UTSC & UTM (full-time)	\$ 2.74	9.57%*	\$ 0.27	\$ 3.01
UTSC & UTM (part-time)	\$ 0.55	9.57%*	\$ 0.05	\$ 0.60

* Any difference due to rounding to the nearest percent

UTI Historical Percentage

	2016/17	2017/18	2018/19	2019/20
Eligible Percentage	7.78%	2.5%	9.56%	9.57%
Actual/ Proposed	1.97%	2.5%	3.50%	9.57%

2019/20 UTI

Why are we proposing the “maximum” for next year?:

- i. Cost of Arbor Room renovations exceeds original estimates by 88%
- ii. To help cover difference, we are dipping into Deferred & Major Maintenance Reserve Fund (“Reserve”), reducing available amount to \$5.3 by end of FY2018-2019
- iii. But: our goal is to have at least \$5.7 million available in Reserve as part of financing proposal for Infrastructure Renewal Project (IRP)
- iv. Meanwhile, either due to safety concerns (e.g. Pool Skylight) or due to business needs (e.g. IT Renewal Phase II), other major projects in the House cannot wait for IRP
- v. Failure to keep building safe, modern, inviting impacts our ability to generate income from external clients from restaurant, theatre, meetings, events, conferences

— **THANK YOU!**



<http://harthouse100.ca>