

# The Protocol

Student Services, CPI and UTI

Presentation to COSS

# The *Protocol*

***Memorandum of Agreement between The University of Toronto, The Students' Administrative Council, The Graduate Students' Union and The Association of Part-time Undergraduate Students for a Long-Term Protocol on the Increase or Introduction of Compulsory Non-tuition Related Fees***

The *Protocol* was created pursuant to Ministry requirements to establish “a formal agreement between the institution’s administration and student government representatives which set out the means by which students will be involved in decisions to introduce a new or modify an existing compulsory non-tuition related ancillary fee.”

# Compulsory Non-Academic Incidental Fees

Campus Service Fees	Student Society Fees
<i>Policy for Compulsory Non-Academic Incidental Fees</i>	
<i>Policy on Ancillary Fees</i>	

## *The "Protocol"*

(MOA between SAC, GSU, APUS for a Long-Term Protocol on the Increase or Introduction of Compulsory Non-Tuition Related Fees)



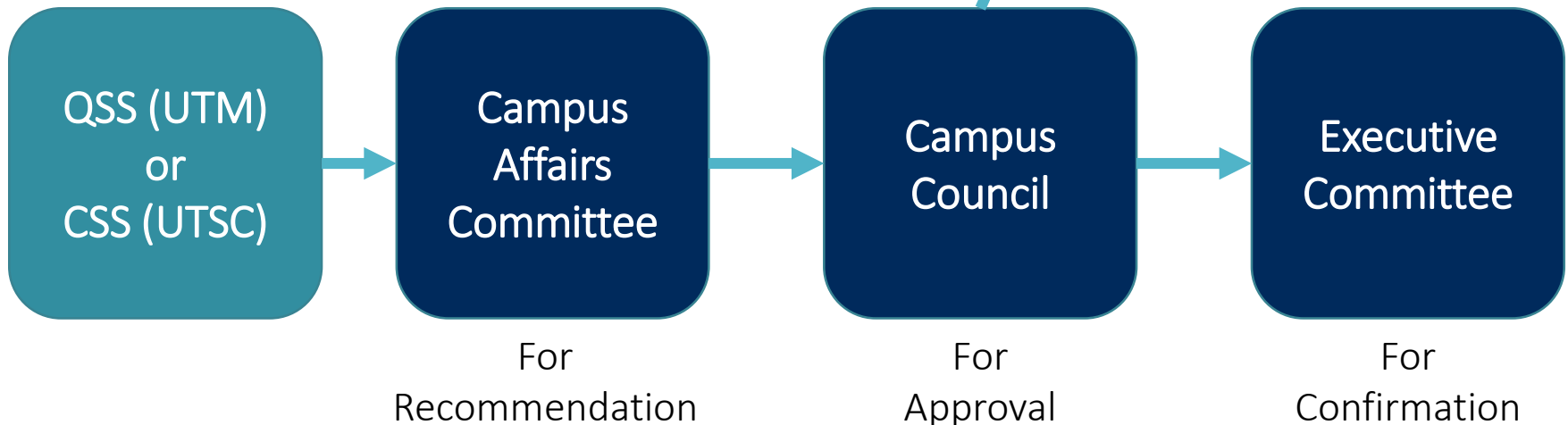
COSS considers Student Services Fees and provides advice to UAB. Decisions of COSS (approval or failure to approve) related to fees are then conveyed to UAB.

# Governance Path

## Campus-wide and St. George Fees



## UTM & UTSC Fees



# Advice to Governing Council

If the majority of student members **approve** the fee increase, the fee increase is brought forward to UAB for approval.

If the majority of student members **do not approve** the fee increase, UAB may approve increases based on two indexes.

# CPI (Definition – Student Services)

CPI is the inflation factor equal to the Consumer Price Index as described in the University of Toronto's Long-range Budget Projection Assumptions and Strategies (or its equivalent).

*Long-Term Protocol on the Increase or Introduction of  
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# UTI (Definition)

UTI: University of Toronto Index.

UTI is an indexation of a service's fee

- accounts for changes in salary and benefit costs, revenue from other sources, occupancy costs, and changes in enrolment.
- calculated separately for each service's fee.

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# UTI (Calculation)

	<u>For Both Appointed and Casual Staff</u>
	Budgeted Salary Expenditure Base (previous year)
+	Average increase/decrease for staff members
+	Institutional Average Benefit Cost (24.0% / 10% casual)
=	<b>Total indexed Salary Base (Appointed and Casual Staff)</b>
-	amount of net revenue from other sources (previous year)
+	Non-salary expenditure base (previous year)
+	Occupancy Costs (previous year)
-	Reduce the amount by the proportion of non-student use
-	Reduce the amount attributed to UTM and UTSC students
=	Total cost for UTI purposes
/	Divide the difference by the projected FTE enrolment
=	<b>UTI Indexed Fee (per term)</b>



# Permanent and Temporary Increases

**Permanent increase:**

The lessor of the UTI increase or the CPI increase.

And

**Temporary increase (up to 3 years)**

The greater of the UTI increase or the CPI increase.

Examples:

UTI = 6.5%  
CPI = 2.0%

UTI > CPI

Permanent Increase  
CPI = 2.0%

Temporary Increase  
UTI = 6.5%

UTI = 1.3%  
CPI = 2.0%

CPI > UTI

Permanent Increase  
UTI = 1.3%

Temporary Increase  
CPI = 2.0%

# How it Works

Previous Year Fee

Less Temporary  
Increase from 3  
years ago

Add UTI increase

Add CPI increase

New Fee

Any temporary increases from previous years.

Changes in salary and benefit costs, revenue from other sources, occupancy costs, and changes in enrolment

Add CPI (this year's CPI is 2%). Calculated based on the previous year's fee less any temporary increases.

New Fee for the year.